



REQUEST FOR PROPOSALS

PROVISION OF CLEANING AND GARDENING SERVICES FOR PETROLEUM FUND HEADQUARTERS

REF#: PF/RFP/2026/2027-05

The Petroleum Fund (referred herein as the Fund) is a statutory organisation under the Ministry of Finance and Development Planning, which was established through Legal Notice No. 96 of 1997 under the Finance Order of 1988. The organisation is further delegated, under the Fuel and Services Control (Delegation Notice) Number 32 of 2021, the powers to set the price and time at which Petroleum Products may be adjusted. It is managed by the Board of Directors, while day-to-day activities are administered by the Secretariat, headed by the Chief Executive Officer, and its operations are guided by the Lesotho (Petroleum Fund) Regulations of 2021.

The Petroleum Fund invites bids from suitably qualified and locally registered cleaning companies for the provision of cleaning and gardening services at the Petroleum Fund Headquarters, located in Maseru, Lesotho. The successful bidder will be responsible for Cleaning and Gardening Services to maintain the building and surrounding grounds to a consistently high standard for a contract period of one (1) year.

Interested, eligible companies may obtain the Terms of Reference from the Petroleum Fund by writing to supplier@petroleum.org.ls from **Monday, the 10th of August, 2026**. There will be a mandatory site visit on **Friday, the 21st of August 2026, at 10:00hrs**. Requests for clarifications should be made in writing on or before **17:00hrs on Tuesday, the 25th of August 2026**, to the following e-mail address: supplier@petroleum.org.ls.

The Proposals must be submitted to Petroleum Fund offices in sealed packages clearly marked '**PF/RFP/2026/2027-05, CLEANING AND GARDENING SERVICES FOR PETROLEUM FUND HEADQUARTERS**', containing Technical Proposals and Financial Proposals sealed in separate envelopes. The deadline for submission of proposals is

12:00hrs on Tuesday, the 22nd of September 2026, with a public opening of Technical Proposals **at 12:15hrs** on the same day.

Hard copy proposals must be delivered to the following address:

Petroleum Fund LCCI Building

Orpen Road, Old Europa

Maseru 100

Tel. (+266) 22312137

Online submissions may be made by sending password-protected Technical and Financial proposals to supplier@petroleum.org.ls by the set deadline.